

ST CHARLES TOWNSHIP BOARD OF TRUSTEES MEETING  
January 14, 2026

1. The meeting was called to order by Trustee Mary Lynn Swanson at 7:00 p.m.

2. Trustee Swanson requested a moment of silence for Ron Johnson.

Trustee Swanson asked Courtney Mills lead the Pledge of Allegiance.

3. Clerk Terry Cross took the roll:

|                   |         |
|-------------------|---------|
| Ronald Johnson    | absent  |
| Mary Lynn Swanson | present |
| Jim Flanigan      | present |
| John Hoscheit     | present |
| Anthony Farinella | present |

Also present were Annette Miller, Bookkeeper, Courtney Mills, Office Manager, Diane Hemmingsen, Assessor, Steve Frohling, Highway Commissioner and Pat Griffin, Attorney.

4. Trustee Swanson asked if there were any questions or comments regarding the minutes of December 10, 2025.

Hearing none, Trustee Swanson requested the approval of the December 10, 2025 minutes.

John Hoscheit made a motion to approve the above-mentioned minutes. Jim Flanigan seconded the motion. 4 ayes. 0 nays. Motion carried.

5. Trustee Swanson asked if there were any questions or comments regarding the accounts payable and payroll audits of December 26, 2025, excluding any Town Board reimbursement expense.

Hearing none, Trustee Swanson requested the approval of the Accounts Payable and Payroll Audits of December 26, 2025.

Jim Flanigan made a motion to approve the Accounts Payable and Payroll Audits. John Hoscheit seconded the motion. 4 ayes. 0 nays. Motion carried.

A. There were no reimbursement expenses for the Town Board.

6. Trustee Swanson requested the approval of the current expenditures in the amount of \$752,421.16 for all Town, General Assistance and Road funds and \$18,233.79 for the Cemetery funds, excluding any Town Board reimbursement expenses.

Jim Flanigan asked if the check to Plote Construction was final payment. Yes it is.

Jim Flanigan made a motion to approve the current expenditures as stated above. John Hoscheit seconded the motion. 4 ayes. 0 nays. Motion carried.

A. There were no reimbursement expenses for the Town Board.

7. Sheriff's Office was not present.

8. Trustee Swanson asked if there were any comments, questions or concerns from the audience.

Annette Miller said the mailers for the garbage referendum will be in the mail this week.

John Hoscheit asked who will answer questions from the public. Discussion ensued.

Annette Miller said the senior grants will go out in February and the budgets are on file.

9. Closed meeting not needed.

10. Trustee Swanson asked for any comments from the Elected Officials.

Diane Hemmingsen reported that we are to have a website that is ADA compliant by April 2026. A website company will be starting the rebuild on Monday. Discussion ensued.

Steve Frohling said the Marie Wilmes is retiring Friday after 26 years.

Jim Flanigan asked who plans to go to the Kane County Listening Session with the Kane County Staff. Discussion ensued.

11. Trustee Swanson requested the Township Board formally acknowledges the death of **Supervisor Ronald Johnson** who served as Township Supervisor, and hereby declares the office of Township Supervisor vacant effective **December 28, 2025**, pursuant to applicable provisions of the Illinois Township Code, and directs that the vacancy be filled in accordance with law.

John Hoscheit made a motion to approve the vacancy of Township Supervisor as stated above. Jim Flanigan seconded the motion. 4 ayes. 0 nays. Motion carried.

12. Trustee Swanson called for discussion of appointment of Township Supervisor.

Upon motion duly made by **John Hoscheit** and seconded by Anthony Farinella, the Township Board appointed **Terry Cross**, a qualified elector of the township, to fill the vacancy in the office of Township Supervisor, effective **January 14, 2026**, to serve until the next regularly scheduled township election and until a successor is elected and qualified, in accordance with the Illinois Township Code (60 ILCS 1).

A roll call vote was taken to approve the appointed St. Charles Township Supervisor:

|                   |     |
|-------------------|-----|
| Mary Lynn Swanson | aye |
| James Flanigan    | aye |
| John Hoscheit     | aye |
| Anthony Farinella | aye |

13. Trustee Swanson requested the Township Board formally acknowledges the vacancy of Township Clerk, and hereby declares the office of Township Clerk vacant effective **January 14, 2026**, pursuant to applicable provisions of the Illinois Township Code, and directs that the vacancy be filled in accordance with law.

John Hoscheit made a motion to approve the vacancy of Township Clerk as stated above. Jim Flanigan seconded the motion. 4 ayes. 0 nays. Motion carried.

Upon motion duly made by John Hoscheit and seconded by Jim Flanigan, the Township Board appointed Mary Lynn Swanson, a qualified elector of the township, to fill the vacancy in the office of Township Clerk, effective **January 14, 2026**, to serve until the next regularly scheduled township election and until a successor is elected and qualified, in accordance with the Illinois Township Code (60 ILCS 1).

A roll call vote was taken to approve the appointed St. Charles Township Supervisor:

|                   |     |
|-------------------|-----|
| Mary Lynn Swanson | aye |
| James Flanigan    | aye |
| John Hoscheit     | aye |
| Anthony Farinella | aye |

14. Trustee Swanson requested the Township Board formally acknowledges the vacancy of Township Trustee Mary Lynn Swanson, and hereby declares the office of Township Trustee vacant effective **January 14, 2026**, pursuant to applicable provisions of the Illinois Township Code, and directs that the vacancy be filled in accordance with law.

Jim Flanigan made a motion to approve the vacancy of Township Trustee as stated above. John Hoscheit seconded the motion. 4 ayes. 0 nays. Motion carried.

15. John Hoscheit moved to adjourn the meeting, seconded by Jim Flanigan. 4 ayes. 0 nays. Motion carried.

The meeting adjourned at 7:20 p.m.

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Mary Lynn Swanson, Clerk